



WOODMANCOTE PARISH COUNCIL

Minutes of the Ordinary Meeting held at Blackstone Playing Field Pavilion on Tuesday 11th June 2019 at 7.30 p.m.

(Members of the Public were invited to attend)

Mrs L Bannister – Clerk to the Council
48 Titmus Drive Tilgate Crawley West Sussex RH10 5ER
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Present: WPC Cllrs. Broucke (Chair), P. Williams, D. Austin, C. Dixon, J. Prangnell and W. Noel
L. Bannister (Clerk)

Others Present: WSCC Cllr. D. Barling
HDC Cllrs. M. Croker & R. Noel
1 member of the public

2019-102. Signing of Declarations of Acceptance of Office & collection of Register of Interests

Cllrs. Austin, Noel and Prangnell completed their Declarations, and gave their completed Register of Interests to the Clerk.

2019-103. Apologies

Apologies were given from Cllr. Batchelor. These were accepted.

2019-104. Appointment of Vice Chairman

It was **RESOLVED** to appoint Cllr. Dixon as Vice Chairman.

2019-105. Minutes of the last meeting held on the 14th May 2019

These were approved and duly signed by Cllr. Broucke.

2019-106. Action from previous Minutes

The Clerk reported that:

- The road sweeper has been to clean the A281
- £100 rent has been received from Sussex Cricket
- A handful of emails have been received regarding the layby

2019-107. Declarations of Interest from Members in respect of any items in the Agenda

Cllr. Dixon declared an interest in matters relating to Woodmancote Hall as a trustee of the Charitable Incorporated Organisation.

2019-108. Open Forum

Members of the public were made aware that due to the Data Protection Act, members of the public may be recorded as being present at the meeting, and that the room is monitored by CCTV (which is not under the control of WPC).

The meeting was adjourned to allow members of the public to speak

Cllr. R. Noel reported that Woodmancote News will be up and running properly soon. Leaflets will be sent to residents to raise awareness. Cllr. Broucke suggested linking the website to the Blackstone Facebook page.

The meeting resumed

2019-109. Reports from other Authorities:

109.1. Horsham District Council

Cllrs. Noel and Croker apologised for not attending the previous meeting.

Cllr. Croker explained a little about his background and encouraged Members to email him if they need to get in touch.

Cllr. Noel explained about his background and his current concerns for the area, which include biodiversity and HDC's planning target for housing. Cllr. Noel aims to act as a liaison between the District Council and the Parish Councils in the ward.

Cllr. Noel has spoken to the Planning Officer about the Blackstone Rise garages. It seems inevitable that there will be some development, but this will be restricted to two houses and consideration will be given to additional car parking before the final decision is made.

There is a compliance issue two fields south of Catsland Farm that Cllr. Noel is dealing with.

Cllr. Croker encouraged Members to ask any questions they have.

109.2. West Sussex County Council

Cllr. Barling expected to be late to the meeting, so this item was adjourned (see item 117 below).

2019-110. Planning

110.1. DC/19/0947 Two Hoots, Furners Lane

It was RESOLVED to comment on this application as follows:-

'Woodmancote Parish Council objects to this application as it is detrimental to the environment and unnecessary. Woodmancote PC believes the outstanding enforcement should be upheld.'

110.2. DC/19/1121 Glenard Farm, Henfield Road

It was RESOLVED to comment on this application as follows:-

'Woodmancote Parish Council does not object to this application but would ask that no outside floodlighting is added and that all drainage matters are dealt with.'

110.3. Applications received since publication of the Agenda

DC/19/1161 West Cottage, Old Dairy

It was **RESOLVED** to comment on this application as follows:-

‘Woodmancote Parish Council objects to this application in its present form due to the size of the proposed building. If officers are minded to approve this application Woodmancote PC would ask for more floor detail to be provided and would suggest a condition that full time habitation of this building is not allowed.’

2019-111. Planning updates

None.

2019-111. Blackstone Playing Fields

111.1. Lease

The solicitor has clarified the section that WPC would like to retain control over.

The Clerk has asked a member of the public with long-standing knowledge of the land to contact the solicitor regarding the possessory title application.

111.2. New sign proposal

Cllr. Broucke proposed that the sign is paid for and arranged by WPC. It was **RESOLVED** to agree this.

Cllr. Williams will put together several different options for the next meeting.

111.3. Irrigation for small ground

Sussex Cricket wants to lay a pipe to water the ground. This was agreed as a temporary measure as long as the pipes are as hidden as possible and safe.

On the south ground there are some holes have been made for a removable net.

2019-112. Footpaths

Some correspondence has been received that a Public Right of Way running from the A281 would be closed. This was incorrect and was just an administrative error. The footpath will remain open.

Highways has cut back some foliage on the pavement alongside the A281. Although they agree that this needs further work, they have offered to arrange the traffic management if WPC can put together a team of volunteers to do the work needed. Members did not agree to this as they believe the pavement is dangerous and needs to be addressed by Highways as soon as possible.

Henfield PC has confirmed that they would not support the application to upgrade the footpath that runs from Blackstone Lane to Furners Lane to a bridleway.

2019-113. Operation London Bridge

Vision ICT has quoted £35 to overwrite the home page of the website with a picture of the Queen and a black screen on the death of the Queen. This was not agreed at this time.

2019-114. Annual leave for Clerk

The Clerk requested 8-12 August and 19-23 August. This was approved.

2019-115. Woodmancote Hall

115.1. Update from Charitable Incorporated Organisation (CIO)

Cllr. Dixon updated as follows:

- Asbestos and structural surveys have been completed.
- Two builders have been contacted for estimates.
- Crowdfunding has been setup. £1,000 has been donated so far.

Cllr. Noel updated that a drainage survey has already been done. This has shown that the current cesspit is not sufficient and a solution will need to be found.

115.2. Loan application

Nothing to do at this time.

2019-116. Finance/Payment

116.1. Reconciled accounts & bank statement

These were agreed by Council and signed by Cllr. Austin.

116.2. Approval of:

It was **RESOLVED** to approve the following:

- a. Internal Audit report. Thanks were offered to the Clerk for keeping the accounts in good order.
- b. Certificate of Exemption for External Audit
- c. Annual Governance Statement
- d. Accounting Statements
- e. Notice of Public Rights. This will run from Monday 17th June to Friday 26th July.

116.3. Payments:-

It was **RESOLVED** to pay the following:-

- a. WSCC – Invoice for Clerk's salary for May – £343.10
- b. GDPR-Info – Invoice for DPO service - £420
- c. Mulberry & Co – Invoice for internal audit - £125.82

Cheques were signed by Cllr. Williams and the Clerk.

Cllr. Broucke noted that WPC has more administrative burdens than in the past, which is costing more money. Cllr. Broucke urged Members to keep the budget in mind when approving expenditure.

2019-117. Report from West Sussex County Council

Cllr. Barling apologised for his lateness, and reported as follows:

- The order to change the speed limit in Upper Beeding from 40mph to 30mph has been approved.
- WSCC has held a debate on its children's services, which were rated inadequate.
- Cllr. Barling is going to visit the new fire control centre which has been built in Salfords and is shared with Surrey.
- WSCC are dealing with a serious fly tipping problem in Small Dole. A planning contravention notice was served today.

Cllr. Broucke updated that the pavements on the A281 are still unacceptable. Cllr. Barling recommended attending the CLC meeting on 3rd July to speak about this.

Cllr. Williams asked for clarification about what items can be recycled. Cllr. Barling said that the recycling is sorted anyway so if in doubt, put it in.

Cllr. Broucke asked what the plan will be for the children's services. Cllr. Barling confirmed that a plan will be put in place but is still being discussed. The main issue is the shortage of social workers.

2019-118. Correspondence/meetings

118.1. Mayfield meetings

A few Members attended the Inter-Parish meeting to find out information about the Mayfield Market Town proposal. Cllr. Dixon reported that lots of presentations were given.

Cllr. Austin has been approached by the Chairs of Henfield PC and Shermanbury PC to see if a joint meeting could be arranged every other month with a Planning Officer at HDC to discuss planning issues relating to the parishes (not just the Mayfield proposal). Although this was agreed in principle, Cllr. Broucke suggested that this request should come through the Clerks to keep things formal.

LAMBS (Locals Against Mayfield Building Sprawl) is holding a meeting on Friday 14th June.

Cllr. Broucke asked if there was an independent set of minutes following the Inter-Parish meeting.

Cllrs. Broucke and Williams attended a meeting run by Mayfield Market Towns Ltd. HDC advised Members to attend and their Officers were there to support Councillors. This was a professionally run meeting.

118.2. Olus liaison meetings

Olus has stopped inviting WPC to attend this meeting as they felt the traffic issues related more to Albourne. However, Members would like the Clerk to continue to attend these meetings.

118.3. SDNP ballot paper

It was **RESOLVED** to vote for Karen Healy and Mark Lewis.

118.4. Planning training

Cllr. Noel attended planning training at HDC. This was useful.

2019-119. Other business

Cllr. Prangnell reported that one of the batteries in the SID has a fault. This will be replaced and then the location of the device will be changed.

2019-120. Date of next meeting

This will be on Tuesday 9th July 2019 at 7.30 pm. This will be held at Blackstone Pavilion.

The meeting closed at 9.15 pm