



**WOODMANCOTE PARISH COUNCIL**

**Minutes of the Ordinary Meeting held at Blackstone Playing Field Pavilion on Tuesday 9<sup>th</sup> April  
2019 at 7.30 p.m.**

**(Members of the Public were invited to attend)**

**Mrs L Bannister – Clerk to the Council**  
**48 Titmus Drive Tilgate Crawley West Sussex RH10 5ER**  
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**Present:** WPC Cllrs. Broucke (Chair), A. Underwood, P. Williams, M. Batchelor, C. Dixon and  
M. Grimes  
L. Bannister (Clerk)

**Others Present:** HDC Cllr. D. Coldwell  
WSCC Cllr. D. Barling  
6 members of the public  
Mr. R. Noel, Chair of Woodmancote Hall Charitable Incorporated Organisation (CIO)

**2019-59. Apologies**

Apologies were given from Cllrs. Prangnell and Austin. These were accepted.

Apologies were also given from HDC Cllr. Staines. Cllr. Staines also passed on his thanks and best wishes to Members of WPC and added that it had been an honour and privilege to work with such good people. Members returned the compliment, which the Clerk will pass on.

**2019-60. Minutes of the last meeting held on the 12<sup>th</sup> March 2019**

**It was RESOLVED** to approve these, and they were duly signed by Cllr. Broucke.

**2019-61. Action updates from previous Minutes**

The Speed Indicator Device has been moved to the A281.

**2019-62. Declarations of interest from Members in respect of any items in the Agenda**

Cllrs. Batchelor, Dixon and Grimes declared interests in Woodmancote Hall as trustees of the CIO.

**2019-63. Open Forum**

*Members of the public were made aware that due to the Data Protection Act, members of the public may be recorded as being present at the meeting, and that the room is monitored by CCTV (which is not under the control of WPC).*

*The meeting was adjourned to allow members of the public to speak*

The applicant of planning application DC/19/0683 explained a little about the application and the reason for it.

*The meeting resumed*

## **2019-64. Planning**

### **64.1. DC/19/0099 Blackstone Playing Field, Blackstone Lane**

**It was RESOLVED** to comment on this application as follows:-

‘Woodmancote Parish Council does not object to this application. Council is in favour of the siting of the tank in its existing location (as per plan 2), provided that suitable screening is added and that the tank is sunk a minimum of .5m into the ground. Council would like to point out that they had not decided to back the application ahead of this being made.’

### **64.2. Applications received since publication of the Agenda**

#### **DC/19/0759 & 0760 Eaton Thorne House, Henfield Road**

**It was RESOLVED** to comment on this application as follows:-

‘Woodmancote Parish Council does not object to this application, but would ask that the following conditions are added:

- The new building cannot be severed from the main dwelling
- The new building cannot be inhabited

Council would also request that Highways are asked to report on whether or not this building would leave a sufficient turning circle for vehicles within the site as the access to this site is on a dangerous bend which is not suitable for turning vehicles.’

*Cllr. Underwood declared an interest in planning application DC/19/0683 as a neighbour to the site.*

#### **DC/19/0683 Granary Cottage, Paynesfield**

**It was RESOLVED** to comment on this application as follows:-

‘Woodmancote Parish Council does not object to this application if the lawfulness is proven, provided that there is no objection from Highways.’

## **2019-65. Planning updates**

None.

## **2019-66. Blackstone Playing Fields**

### **66.1. Lease**

The solicitor has advised that the best way to deal with retaining some land for a potential meeting room is to remove this from the lease and allow Sussex Cricket some rights over it. The solicitor will charge WPC £300 plus VAT to deal with this. **It was RESOLVED** to agree this.

The lease from the Allen family trust still needs to be reviewed.

There is an area of land that was believed to be within WPC's title, but has been excluded on the Land Registry map. The solicitor advised that this land is unregistered and so it may be possible to apply for possessory title of it. This takes approximately 6-9 months and will cost around £1,000 plus VAT. **It was RESOLVED** to go ahead with this.

#### **66.2. Artificial strip**

Sussex Cricket has requested permission for an artificial strip to be laid on the field. **It was RESOLVED** to agree this. However, WPC would like the work on the entrance gates brought forward.

#### **2019-67. Entrance gates**

Cllr. Underwood proposed entrance gates at the entrances to the Parish. This was discussed and will be considered further at a future meeting.

Any gates would need to be approved by Highways. Cllr. Barling confirmed that only plastic gates were allowed.

#### **2019-68. Vehicle Activated Sign – street furniture quote**

Highways have quoted for ground sockets as follows:

£300 traffic management total

£117 per ground socket, with a carriage cost of £60

This was approved, although the traffic management cost needs to be confirmed. There will be around 6 locations, which need to be approved by Members.

#### **2019-69. Restricted Byway application**

WSCC has confirmed that WPC will be officially consulted on this application.

#### **2019-70. Woodmancote Hall**

##### **70.1. Update from Charitable Incorporated Organisation (CIO)**

Cllr. Batchelor updated that the CIO held a public meeting last week which a few people attended. They told the public what they've achieved so far and what their plans are for the future. They have a list of 25 grant providers to go through to see if they are eligible.

##### **70.2. Loan application**

There is no action to take on this yet.

##### **70.3. Next steps**

The loan application will be completed when all required information is received from the CIO.

Cllr. Grimes will be meeting with a builder on site next week to get a broad-based estimate of costs.

#### **2019-71. Finance/Payment**

### **71.1. Reconciled accounts & bank statement**

These were agreed and signed by Cllr. Batchelor.

### **71.2. Payments:-**

It was **RESOLVED** to pay the following:-

- a. WSCC – Invoice for Clerk’s salary for March – £343.10
- b. WSALC – Subscription - £173.95
- c. Vision ICT – Website upgrade - £390

Cheques were signed by Cllrs. Grimes and Williams.

## **2019-72. Correspondence/meetings**

### **72.1. Neighbourhood Planning seminar**

Following the seminar, a letter was received from HDC setting out the next steps for parishes. WPC will need to respond to this, so it will be added to the next Agenda.

### **72.2. Meeting with Shermanbury Parish Council, Henfield Parish Council & Lambs**

Cllrs. Austin and Prangnell attended this informal meeting which was informative. They reported by email that Henfield PC and Shermanbury PC have suggested combining to request HDC keep everyone informed. Cllr. Austin suggested that residents are kept informed.

### **72.3. Blackstone Rise Garages**

A chartered architect has been appointed by HDC to review possible residential development options. He would like to meet with councillors to understand the local input and comments. This will be arranged by email.

## **2019-73. Other business**

The pavement by Swains needs clearing and widening as it is unsafe for pedestrians. Cllr. Barling will find out if Highways would be prepared to do this.

Cllr. Grimes said that he is not standing at the parish councillor elections this year and will be retiring from his post. Cllr. Grimes thanked the Chairman, Councillors and the Clerk for their support.

Cllr. Underwood is also not standing for election, and reiterated Cllr. Grimes’ comments.

There was an accident on the B2116 resulting in a car in the field.

There was an attempted theft of a tractor in Blackstone recently. This was removed from a farm and the people responsible were seen escaping in a white pickup.

Cllrs. Grimes and Underwood were thanked for their input and will be missed.

## **2019-74. Date of next meeting**

This will be on Tuesday 14<sup>th</sup> May 2019 at 7.30 pm and will be the Annual General Meeting. This will be held at Blackstone Pavilion.

*The meeting closed at 8.15 pm*

