

Clerk to Council:

Sarah Mamoany

PO Box 881

Haywards Heath

West Sussex

RH16 9QW

07884 962453

[clerk@woodmancoteparishcouncil.gov.uk](mailto:clerk@woodmancoteparishcouncil.gov.uk)

[www.woodmancoteparishcouncil.gov.uk](http://www.woodmancoteparishcouncil.gov.uk)



**Minutes of the Ordinary Parish Council Meeting held at Blackstone Pavilion, Blackstone Playing Fields, Woodmancote on Tuesday 4 April 2023 6.30 p.m.**

**Present:** WPC Cllrs C. Dixon (Chair), M. Batchelor, Donald, W. Noel, Austin, Morris and R.Noel.  
S. Mamoany (Clerk)

**Others Present:** 3 members of the public  
Cllr. M. Croker – Horsham District Council

Cllr. Dixon noted that the meeting was being recorded and that CCTV was present in the room which could also be taking images.

**2023-052. Apologies**

Apologies were received from Cllr. Paul Linehan WSCC.

**2023-053. Minutes of the meeting held on the 14 March 2023**

The minutes of the meeting held on the 14 March 2023 were **RESOLVED** by the Council and duly signed by the Chairman.

**2023-054. Action updates from previous minutes**

No action points noted.

**2023-055. Public Participation**

A resident raised concerns about the condition of Bramlands Lane (Horn Lane) and it was noted that this matter had been highlighted to WSCC Highways and Cllr. Paul Linehan. The Clerk would chase this up again.

A resident commented on the garage site in Blackstone Lane and if HDC had issued an enforcement notice, in addition there was still a HDC sign on the gate. Cllr. R. Noel advised he would look into these matters.

A resident noted that a photograph of Woodmancote Parish Hall was still on the website and this should be changed.

#### **2023-056. Declarations of Interest from Members in respect of any items in the agenda**

Cllr. R. Noel and W. Noel declared an interest in item 058.2 - DC/23/0372 as they are neighbours.

Cllr. Dixon declared an interest in item 058.1. - SDNP/22/05517/FUL as they are neighbours.

Cllr. Donald declared an interest in item 058.3. - DC/23/0389 as they are neighbours.

#### **2023-057. Reports from other Authorities**

##### **057.1. Horsham District Council**

Cllr. Croker and Cllr. R. Noel had no report to make to the Council.

##### **057.2. West Sussex County Council**

Cllr. Paul Linehan was not present at the meeting.

#### **2023-058. Planning**

##### **058.1. SDNP/22/05517/FUL - Catsland Farmhouse Bramlands Lane Woodmancote BN5 9T – Erection of garden shed, greenhouse and chicken coop (Retrospective)**

It was **RESOLVED** to make no objection.

##### **058.2. DC/23/0372 – St George Brighton Road Woodmancote - Variation of Condition 1 of previously approved application DC/22/0709 (Erection of a detached equipment and hay store, creation of yard area and sand school and associated access) Variation sought to allow for redesign and relocation of the approved building and sand school.**

It was **RESOLVED** to object to the application in relation to the size of the building which is much larger than that of the original application and is therefore contrary to Policy 29.2 Equestrian Development of the HDC Planning Framework Development for equestrian related development will be supported provided that:  
(2.) The proposal would be appropriate in scale and level of activity, and be in keeping with it's location and surroundings, and where possible is well related to existing buildings.

##### **058.3. DC/23/0389 - The Field Brighton Road Woodmancote - Demolition of existing dwellinghouse and erection of replacement dwellinghouse with detached garage.**

It was **RESOLVED** to object to the application due to the increased height of the dwellinghouse being overbearing on the site and concerns in relation to the water neutrality statement provided.

##### **058.4. SDNP/23/00726/HOUS - Milleys Cottage Bramlands Lane Woodmancote BN5 9TG - Installation of sliding doors to rear terrace, alterations to 2No. windows and replacement of all existing windows. Alterations to cladding.**

It was **RESOLVED** to make no objection to the application.

**058.5 DC/23/0432 - The Hollies Brighton Road Woodmancote - Erection of a stable and machinery/tack store building.**

It was **RESOLVED** to make no objection to the application.

**058.6. Any other applications received after publication of the agenda.**

It was noted that the appeal timetable had been altered due to new information being submitted in respect of DC/19/1783 Meadow House Brighton Road Woodmancote BN5 9SR – Erection of four-bedroom two storey detached dwelling with associated landscaping and parking. **It was RESOLVED** that the Council would agree a response via email as Councillors had not had time to look at the documents and a response was required by the 5 May 2023.

**2023-059. Planning Update**

**059.1. The following planning decisions were noted:**

DC/23/0219 - Flat 3 Lower Knowle Bramlands Lane Woodmancote Henfield West Sussex BN5 9TR –Dismantle 6 spans of 2w .1 overhead mains between poles 571058 and 571066, Install 6 spans of 95ABC between poles 571058 and 571066. Decommission and remove the existing 1ph 100kVA transformer on pole 571058. Install a new 100kVA three phase transformer on pole 571058. Install new LV stay at pole 571058. Install LV underground cable to supply Lower Knowle – No objection - Overhead Line

**2023-060. Blackstone Playing Fields**

**Item 060.1 was held under the ‘Public Bodies (admission to meetings) Act 1960 S.1(2). which will exclude members of the public due to the confidential nature of the business to be discussed**

**060.1. To discuss any matters relating to the leases of a confidential nature and associated costs**

Minute noted in a confidential report relating to rent review negotiations and renewal of lease.

Cllr. Dixon noted Jon Filby from Sussex Cricket held a residents meeting on the 27 March, 4 residents attended.

**2023-061. Finance/Payment**

**061.1 Reconciled accounts and bank statements**

It was **RESOLVED** to approve the above dated 31.03.2023.

**061.2. To approve schedule of payments for April**

It was **RESOLVED** to pay the following, listed on the schedule of payments.

WSSC – March salaries - £705.08

Wilbar Associates – SID pole replacement (insurance payment received for £756.13, less excess and VAT) - £1,031.17

Cllr. Dixon – reimbursement clips for SID poles - £15.99

Friends of Henfield Museum – donation - £25.00

### **061.3 To consider movement of ear marked reserves**

**It was RESOLVED** to set aside the following funds to ear marked reserves:

Community hall/building - £8,500

Footpath maintenance/clearing - £1,100

Bus shelter replacement - £850.00

It was noted that the Council needed to consider arranging the clearing of some of the pavements on the A281 and on Bramlands Lane. The Clerk would contact a contractor to see if they could provide a quote.

### **2023-062. WSALC membership**

#### **062.1. To consider membership of West Sussex Association of Local Councils and associated costs**

The Council reviewed their position in respect of membership to WSALC and **it was RESOLVED** that they would not renew this financial year. They would continue with the Clerk's membership to SLCC.

### **2023-063. Correspondence/meetings/consultations**

#### **063.1. Report on Climate Change Workshop**

Cllr. Morris had attended the most recent Climate Change event and noted it was a summary of the events that Cllr. Hukin had attended and although other Councils had implemented ideas, Woodmancote was not in that position. A hub was available for Councillors to log into which provided information.

#### **063.2. Wilder Horsham/Environmental Matters**

Cllr. W. Noel noted that she had spoken with Brian the Groundsman and he was keen to get involved with any projects. It was noted that HDC had a Draft Climate Action Strategy document on their website.

#### **063.3. WSCC Post 16 Transport Consultation**

This was noted, no comments made.

### **2023-064. Other Business**

It was noted that the batteries for the SIDS seem to take a long time to charge. Different amp batteries were considered but it was felt that this would not make much improvement and perhaps the charger supplied was not adequate. The Clerk will contact the manufacturer of the units. Cllr. Dixon will try charging the batteries by a different method.

Items for future agendas:

- Wilder Horsham/Climate Change/Ancient Woodlands
- Post Box for Council correspondence

**2023-065. Date of next meeting**

The next meeting will be held in the pavilion at Blackstone Playing Fields at 7.30pm on Tuesday, 16 May 2023  
The meeting closed at 19:22 hrs.