

Clerk to Council:  
Sarah Mamoany  
PO Box 881  
Haywards Heath  
West Sussex  
RH16 9QW

07884 962453  
clerk@woodmancoteparishcouncil.gov.uk  
www.woodmancoteparishcouncil.gov.uk



**Minutes of the Ordinary Parish Council Meeting held at Blackstone Playing Fields, Woodmancote  
on Thursday, 15 July 2021 at 6.30 p.m.**

**Present:** WPC Cllrs. C. Dixon (Chairman), W. Noel, M. Batchelor,  
and D. Austin  
S. Mamoany (Clerk)

**Others Present:** 1 member of the public  
1 representative from Sussex Cricket Club  
County Councillor Paul Linehan  
District Councillor Mike Croker

**2021-289. Apologies**

Apologies were received from Cllr. P. Williams and Cllr. R. Noel.

**2021-290. Minutes of the meeting held on the 8 June 2021**

The minutes were **RESOLVED** by the Council and duly signed by Cllr. Dixon.

**2021-291. Actions from previous Minutes**

Cllr. Dixon advised that resignations had been received from Cllr. J. Pragnell and Cllr. L. Fricker since the last meeting. The Clerk had informed the District Council and the required Notice of Vacancies were issued, leaving the Council with three vacancies.

No volunteers have come forward for the litter pick as advertised.

Due to space available, an edited version of the Chairman's report will be in the next edition of BN5 and the full version is available on the website.

**2021-292. Public Participation**

No comments were made by members of the public.

## **2021-293. Declarations of Interest from Members in respect of any items in the agenda**

Cllr. Dixon noted he owns the property adjacent to the planning applications on items 205.1, 205.2 and 205.3.

## **2021-294. Reports from other Authorities:**

### **294.1. Report from Horsham District Council**

Cllr. M. Croker reported as follows:

- The Local Plan Regulation 19 will be discussed at the cabinet meeting this evening and will go to the full Council on the 28 July with adoption in early 2023.
- Regulation 19 details the strategic sites and Cllr. Croker confirmed that Mayfield is not on the list. However, two large sites located at Ifield/Rusper and Buckbarn, together with various smaller sites are on the list to accommodate the district housing numbers.
- Recycling – the trial of small batteries has been extremely successful.
- Food waste collection – trials are being carried out in other areas, currently HDC are carrying out a paper study which will be taken to cabinet for consideration.

Cllr. Baxter asked about the fencing at Blackstone Rise Garages and if this had been put up by HDC as it seemed a waste of money if this was the case. Cllr. Croker advised he would look into this matter.

### **294.2. Report from West Sussex County Council**

Cllr. P. Linehan was welcomed to his first meeting as a County Councillor by Cllr. Dixon.

Cllr. Linehan advised that since taking on his new role at WSCC he had undergone a lot of induction, training and taken on a large number of roles so it was taking time for him to get an understanding of all areas. He noted that he was aware of the Community Highways Scheme and that he was happy to support and help move things forward where he could. Quite Lanes were discussed, and it was noted this was something that was being looked at within the whole county in the future.

## **2021-295. Planning**

Cllr. Batchelor chaired the planning items due to Cllr. Dixon declaring an interest as noted in item 293.

### **295.1. SDNP/21/00975/HOUS – Catsland Farm Bramlands Lane Woodmancote BN5 9TG - The construction of a new oak clad entry porch with pitched roof.**

It was noted that this application had been withdrawn.

### **295.2. SDNP/21/02431/HOUS - Catsland Farmhouse Bramlands Lane Woodmancote BN5 9TG - Creation of a pond with associated landscaping**

**It was RESOLVED** to make no objection to the application. However, the Council wished to note concerns regarding the fact that the area is prone to flooding and this in turn affects the adjoining footpath. It was noted

that any works approved should not prove detrimental to the public footpath or cause any risk of pollution to nearby water courses.

**295.3. SDNP/21/00966/HOUS & SDNP/21/00967/LIS Catsland Farmhouse Bramlands Lane Woodmancote BN5 9TG - Installation of oak cladding to existing rear section of building, replacement of 2 no. existing double doors to rear elevation with 1 larger opening and associated works.**

It was **RESOLVED** to make no objection, but to note that any lighting should comply with the SDNP Dark Night Skies Policy.

**295.4** Any applications received since publication of the agenda.

No applications had been received.

**2021-296 Planning Update**

The following decision was noted:

DC/19/1783 – Meadow House Brighton Road Woodmancote – Erection of 4-bedroom dwelling with associated landscaping and parking – Refused

**2021-297. Blackstone Playing Fields**

**297.1. Update on lease negotiations**

Cllr. Dixon noted that following the previous meeting the Clerk had checked with the solicitors regarding the query about them holding paperwork relating to a 'gentleman's agreement'. The solicitor confirmed no such paperwork was held by them. No further update was currently available on the lease negotiations and the Council are awaiting a response from Sussex Cricket.

**297.2. Update from meeting with residents held on 19 June 2021**

Cllr. Dixon reported on the meeting held with residents which he attended with Cllr. Austin and Cllr. Williams. The conversations were similar to those at the July Council meeting, but it appeared that residents were reassured that the Council was acting with the interests of the Parish regarding the current negotiations with Sussex Cricket.

**297.3. To consider the setting up of a residents' group to assist with communications between Sussex Cricket**

Following the July meeting a resident had suggested a residents' group was put in place so that lines of communications were open between Sussex Cricket and situations would hopefully not escalate as residents would have direct communication and any misinformation that might be circulating could be corrected. It was suggested it would be led by residents/Sussex Cricket, however the Parish Council would be happy to have a representative attend, should this be required. It was also suggested that the fixtures were put on the noticeboard for residents to view.

## **2021-298. WSCC Highways/Traffic Speed A281**

### **298.1. Update on Community Speed Watch and to consider possible sites for assessment**

The Clerk has still not been informed by HDC if the grant application for equipment has been approved. Cllr. Croker advised he would chase this up.

Suitable sites were discussed and agreed as follows, these would be submitted to Steve O'Connell for assessment:

- A281 – outside Spindleberries
- A281 – layby by Church
- B2116 – adjacent to Prairie Gardens
- B2116 – by Moorley's Farm

### **298.2. Update on SID pole installation.**

The Clerk continues to chase Balfour Beatty in relation to the SID pole installation date.

### **298.3. Update on Community Highways Scheme**

Cllr. Dixon reported on the meeting with Ian Moorey (WSCC Highways), Cllr. Williams and the Clerk held on the 9 July. It was noted that the communications relating to what the Council had requested and what Ian had been provided with were somewhat different and he was only aware of the speed issue on A281 from Swains area heading to Henfield. Therefore, it was disappointing from this point, and it seems that communications between the Highways department had somewhat broken down. Following the meeting, Ian Moorey was shown the issues on the road by Cllr. Dixon including the poor pavements. The outcome of this was that he was less positive about reducing speed to Clappers Lane on the A281 and wasn't sure if the improvements of pavements was on his remit. Further speed data would be requested and following this Ian would report back to the Council.

Cllr. Linehan noted that he would like to be copied into any communications regarding the scheme so he could keep up to date and assist with chasing anything if required.

## **2021-299. Update on Safer Routes**

This item will be added to the September agenda in the absence of Cllr. R. Noel.

## **2021-300. To consider Council publicity/communication with residents**

It was noted from the previous meeting that residents who attended were not aware of the request for volunteers and the Council felt it was important to ensure better communication moving forwards.

It was agreed that a good way of communicating to all residents was to use the BN5 publication and that an article in the form of a brief newsletter could be placed into the magazine at least twice a year; before the Annual Parish Meeting and one at the end of the year. This could also refer people to the website for further information, and a more in-depth article could be made available on the website as space was limited in the magazine.

## **2021-301. Finance/Payment**

### **301.1. Reconciled accounts and bank statement**

It was **RESOLVED** to approve the above dated 30.06.2021

### **301.2. To approve the schedule of payments**

It was **RESOLVED** to pay the following, listed on the schedule of payments.

WSCC – Salaries June - £652.59

Sarah Mamoany – Reimbursement of Talk Mobile - £10.00

GDPR Info Ltd – GDPR service annual contract - £420.00

Cllr. D. Austin - £48.00 – materials to repair Bramlands Lane noticeboard

### **301.3. To note QE1 finance report**

The Clerk circulated the Q1 finance report which was noted.

## **2021-302. Correspondence/meetings/consultations**

### **302.1. SDNPA Design Guide SDP Consultation**

Noted – no comment.

### **302.2. Southern Water Drought Consultation**

Noted – no comment.

### **302.3. 2020 annual update (WSCC) Public Rights of Way**

Noted – no comment.

### **302.4. Horsham District Council – Planning application delays**

Noted – no comment.

### **302.5. West Sussex Transport Plan Consultation**

Noted – no comment.

It was also noted that a invitation was received from HDC to a thank you event, to formally recognise the contribution all the Community Hubs have made over the pandemic. This will be held on the 16 September, should any Councillor wish to attend.

### **2021-303. Other Business**

Cllr. Austin noted that he had collected the Blackstone Playing Field signs and the clips appear to be missing. Cllr. Austin will ask Jonathan to double check he doesn't have them and if not, the Clerk will source replacements from the supplier.

Cllr. Dixon noted that a response had still not been received from the HALC Chairman regarding the requested apology. It was felt this should be chased.

### **2021-304. Date of next meeting**

The next meeting will be held in the pavilion at Blackstone Playing Fields at 7.30pm on Tuesday, 14 September 2021.

The meeting closed at 7.37pm

DRAFT