

Clerk to Council:
Mrs Leanne Bannister
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Members are summoned to the Ordinary Meeting to be held on Tuesday 12th May 2020 at 7.30 p.m
This meeting will be held virtually on Zoom

Supporting documents to the meeting:

<https://www.dropbox.com/sh/7hvpe0g02ur0pr1/AAA24t8V9ZvpXLfaOzpaWqga?dl=0>

Members of the Public are welcome to attend, and should contact the Clerk for the access link. Members of the public will not be given permission to speak at this meeting. Any questions or comments on Agenda items should be sent in writing to the Clerk by 5pm on Friday 8th March. These will be read out and responded to under Item 5.

1. Apologies
2. Minutes of the last meeting held on 10th March 2020
3. Action updates from previous Minutes
 - 3.1. Approval of actions/decisions in Report of 27th March
4. Declarations of Interest from Members in respect of any items in the Agenda
5. Open Forum (Members agree to adjourn the meeting for questions or comments from members of the public that have been raised as set out above)
6. Reports from other Authorities:
 - 6.1. Horsham District Council
 - 6.2. West Sussex County Council
7. Planning (go to www.horsham.gov.uk for full details)
 - 7.1 DC/20/0815 Woodhouse Farm, Wheatsheaf Road
 - 7.2. Any applications received since publication of the Agenda
8. Planning updates
9. Blackstone Playing Field
 - 9.1. Update on Lease
 - 9.2. Approval of legal costs
 - 9.3. Correspondence received re. closure
10. Update on emergency plan
11. Update on recruitment of Clerk
12. Selection of insurance policy
13. Finance/Payment
 - 13.1. Reconciled accounts & bank statement
 - 13.2. Approval of accounts for 2019-2020
 - 13.3. Approval of:
 - a. Internal Audit Report
 - b. Certificate of Exemption for External Audit
 - c. Annual Governance Statement
 - d. Accounting Statements
 - e. Notice of Public Rights. This will run from Wednesday 3rd June to Tuesday 14th July
 - 13.4. Amendments to Budget
 - 13.5. Payments:
 - a. WSCC – Invoice for Clerk’s salary for March - £343.10
 - b. Insurance premium
14. Correspondence/meetings
 - 14.1. Letter from Rt Hon R Jenrick MP
15. Other business
16. Date of next meeting

L Bannister 4/5/2020
Clerk to Woodmancote Parish Council