



Woodmancote Parish Council
The Pavilion Blackstone Lane Blackstone
Henfield W Sussex BN5 9TA
www.woodmancoteparishcouncil.gov.uk

Members are summoned to the Ordinary Meeting of Woodmancote Parish Council (WPC)
To be held on Tuesday 15th July 2025 at 7.30 pm at The Pavilion, Blackstone Playing Fields, Woodmancote

Members of the Public are welcome to attend

Supporting Documents will be made available on [www. woodmancoteparishcouncil.gov.uk](http://www.woodmancoteparishcouncil.gov.uk)

Public Participation – there will be a period of 10 minutes set aside for the public to ask questions or make comments on agenda items.
Comments on non-agenda items can be made at the Chairman's discretion.

01 Apologies

02 Chairman's Introduction to Locum Clerk – Chair to introduce clerk Paul Richards.

03 Approval by Councillors of Locum Service Agreement - To agree Terms of Service.

04 Declarations of Interest – Declarations from members in respect of any agenda items.

05 Public Participation - Adjournment of Meeting for comments from Members of the Public.

06 Minutes – To approve and accept the draft minutes of WPC Extraordinary Meeting held 10 June 2025.

07 Reports from outside bodies – To receive a report from Cllr. M Croker on Horsham District Council.

08 Action Updates –

08.01 Stream Bridge collapsed fence on Albourne/Woodmancote border update.

08.02 WPC Discretions Policy update.

08.03 WPC Policies for forward consideration.

09 Planning –

09.01 New application: DC/25/0524 Blackstone Gate Farm, Henfield Rd, Albourne: Holiday Let Conversion.

09.02 New Applications: DC/25/0931 Little Bilsborough, Furners Lane, W’cote: Householder Application.

DC/25/0932 Little Bilsborough, Furners Lane, W’cote: Listed Building Consent.

09.03 Late Planning Applications: To note any new applications since agenda publication.

09.04 Planning Updates: To note any comments or planning decisions since the last WPC meeting.

10 Finance and Payments -

10.01 Reconciled Accounts and Bank Statements: to agree bank accounts for June 2025.

10.02 To approve Payments for June/July 2025.

11 New Community Hall –

11.1 To receive report from Cllr. R Noel on discussions with architect Stuart Wickham.

11.2 To receive report from Cllr. R Noel on discussions ref. lease with David Barling.

12 August Summer Fete –

12.1 To receive report from Cllr. W Noel on preparations for Summer fete to date.

12.2 To discuss further arrangements for Summer Fete by Councillors.

13 Reports –

13.1 To receive reports from Councillors on meetings held outside of WPC.

14 Correspondence

14.1 To receive reports on Correspondence from previous Clerk.

15 Agreement on Dates and timing of future meetings.

16 Items for next agenda.

Roger Noel
Chairman
WPC