**Members are summoned to the Ordinary Meeting of Woodmancote Parish Council (WPC) to be held on**

 **Tuesday 14 December 2025 at 7.30 p.m. at the Pavilion, Blackstone Playing Fields, Woodmancote.**

***Members of the Public are welcome to attend.***

***For supporting documents, please go to*** [***WWW.woodmancoteparishcouncil.gov.uk***](http://WWW.woodmancoteparishcouncil.gov.uk)

***Public Participation - there will be a period of 10 minutes set aside for the public to ask questions or make comments on items on the agenda. Comments on items not appearing on the agenda can be made at the chairman’s discretion.***

1. **Apologies**
2. **Declarations of interest -** Declarations of Interest from Members in respect of any items on the agenda.
3. **Public participation -** Members agree to adjourn the meeting for comments from members of the public.
4. **Minutes -** To approve and accept the draft minutes of the WPC Ordinary Meeting on 10 December 2024.
5. **Representations from other authorities**
	1. West Sussex County Council – Cllr P Linehan.
	2. Horsham District Council – Cllr M Croker and Cllr R Noel.
6. **Planning -** visit www.horsham.gov.uk for full details.
	1. New planning applications - DC/24/1487 - Glenard farm, Henfield, Road Albourne - Covered horse exercise area.
	2. Late planning applications received since publication of agenda.
	3. Planning consultee comments – to note comments submitted by WPC since the last meeting.
	4. Planning update – to note HDC/SDNP planning decisions.
7. **Finance and Payments**
	1. Reconciled accounts and bank statements – November and December 2024.
	2. To approve the schedule of payments for Dec 2024/January 2025.
	3. To approve the NALC pay scales for financial year 2025.
	4. To discuss and agree the WPC Budget for 2025/26 and precept request.
8. **Blackstone Playing Fields**
	1. New playground installation – DMF Fencing (surrounding fence) installation.**Update Cllr R Noel.**
	2. New signs indicating public access – quotations for ‘all welcome’ signs at playing field entrance, and playground entrance sign. **Update Cllr R Noel.**
	3. Revised playing field lease with Sussex Cricket Club and Allen Trust. **Update Cllr R Noel.**
	4. Resident ‘referendum’ regarding a new Woodmancote and Blackstone Community Hall – to discuss and agree next steps.
9. **Neighbourhood Plan** – to discuss and agree next steps for an update of the WPC Neighbourhood Plan 2017.
10. **Local Winter Neighbourhood Plan (LWP)** – to discuss and agree an update of the LWP for 2025.
11. **Environmental issues**

 11.1 Climate Action Plan – to discuss and agree a draft WPC Climate Action Plan. **Update Cllr W Noel.**

 11.2 Dark Skies – to agree resident advice for preventing bright outside night lighting. **Update Cllr R Noel.**

**12. Correspondence**

**13. Items for next agenda/to note**

1. **Date of next meeting** – 11 February 2025  **Liz Trundle – WPC Clerk/RFO, 07.01.2025**