

Clerk to Council:
Woodmancote Parish Council The Pavilion Blackstone
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Members are summoned to the Ordinary Meeting of Woodmancote Parish Council to be held on Tuesday 12 March 2024 at 7.30 p.m. at the Pavilion, Blackstone Playing Fields, Woodmancote.

Members of the Public are welcome to attend.

For supporting documents please go the One Drive link: [WPC Ord Meeting 12 March](#)

Public Participation - there will be a period of 10 minutes set aside for the public to ask questions or make comments on items on the agenda. Comments on items not appearing on the agenda can be made at the chairman's discretion.

1. Apologies
2. Minutes - to approve and accept of the WPC Ordinary Meeting on 3 February 2024
3. Action updates from previous minutes
 - 3.1 Blackstone Wastewater Treatment Works – It was agreed that Cllr Dixon would follow this up again with Southern Water as he had not received a reply to his email of 13 February 2024 regarding tankers parking in the road and request that Southern Water keep residents up to date with developments at the Works. **Receive update from Cllr Dixon.**
 - 3.2 Footpath from A281 to Bylsborough – footpath requires urgent work to save it from becoming impassable. Clerk had requested that the landowners arrange clearance and agreed to follow this up to check it had been done. **Receive update from the Clerk.**
 - 3.3 Bus shelter replacement - Cllr Austin reported that he would give potential contractors, JD Fears, one more opportunity to provide a quote and if not to contact an alternative bus shelter provider. **Receive update from Cllr Austin.**
 - 3.4 Anti-litter poster - Cllr Morris informed the Council that she had been in touch with the Henfield Parish Council Youth Coordinator and that she was hoping to arrange an anti-litter poster competition through the Scouts and Brownies. Cllr R Noel agreed to establish exact locations for the posters so the Clerk could obtain relevant permission from WSCC Highways Dept. **Receive updates from Cllr Morris and Cllr R Noel.**
 - 3.5 Anti-fly tipping poster – Cllr Morris reported that she would be producing an anti-fly-tipping poster for the WPC noticeboards. **Receive update from Cllr Morris.**
 - 3.6 Response to HDC regarding the Precept increase for 2024/25 - Following an email from HDC regarding WPC's precept increase being greater than 5%, it was agreed that the Clerk would respond by stating that the Council requires a larger percentage increase than for 2023/24 as it has two significant projects it needs to complete during the coming year - the replacement of its bus shelters and switching its SIDS from battery to solar-powered. **Actioned.**
 - 3.7 It was agreed to invite a member of Henfield Fire Service to give a presentation at the WPC Annual Parish Meeting in April and that Cllr R Noel would contact it to arrange this. **Receive update from Cllr R Noel.**
4. Public Participation – members agree to adjourn the meeting for comments from members of the public.
5. Declarations of Interest from Members in respect of any items on the agenda.
6. Representations from other authorities
 - 6.1 West Sussex County Council
 - 6.2 Horsham District Council
7. Planning (go to www.horsham.gov.uk for full details)
 - 7.1 DC/24/0207 – The Squirrels, Henfield Road, Woodmancote. Construction of a pitched roof rear extension.
 - 7.2 Any applications received since publication of the agenda.
8. Planning Update
 - 8.1 To note planning decisions since the last meeting.
- 9 Blackstone Playing Fields
Please note item 9.1. will be held under the 'Public Bodies (admission to meetings) Act 1960 S.1(2) which will exclude members of the public due to the confidential nature of the business to be discussed.
9.1 To discuss any matters relating to the leases of a confidential nature and associated costs.
10. Finance/Payments
 - 10.1 Reconciled accounts and bank statements
 - 10.2 To approve schedule of payments for March 2024.
11. Environmental Issues
12. Training – To agree and discuss CiLCA training for the Clerk/RFO and related costs
13. Correspondence
14. Items for the next agenda/to note
15. Date of next meeting – 09 April 2024

**Liz Trundle – Clerk and RFO, Woodmancote Parish Council
04/03/2024**

