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Members are summoned to the Ordinary Meeting of Woodmancote Parish Council to be held on Tuesday 13 February 2024 at 7.30 p.m. at the Pavilion, Blackstone Playing Fields, Woodmancote.

Members of the Public are welcome to attend. Supporting papers are available at: [WPC Ordinary Meeting Agenda 13 Feb 24.docx](#)

Public Participation - there will be a period of 10 minutes set aside for the public to ask questions or make comments on items on the agenda. Comments on items not appearing on the agenda can be made at the chairman's discretion.

1. Apologies
2. Minutes - to approve and accept of the WPC EOM Meeting on 9 January 2024, and the Confidential minutes of 9 January 2024
3. Action updates from previous minutes
 - 3.1 Blackstone Treatment Works – It was agreed that Cllr Dixon would follow this up again with Southern Water and Cllr R Noel through HDC. **Receive updates from Cllr Dixon and Cllr R Noel.**
 - 3.2 Footpath from A281 to Bylsborough – footpath requires urgent work to save it from become impassable. Clerk to contact the landowners to arrange clearance. **Receive updates from the Clerk.**
 - 3.3 Bus shelter replacement - Cllr Austin reported that he was awaiting quotes for replacement shelters. **Receive update from Cllr Austin.**
 - 3.4 Anti-litter poster - Cllr Morris informed the Council that she had been in touch with the Henfield Parish Council Youth Coordinator and that she with regards to running an anti-litter poster competition through the primary school. **Receive update from Cllr Morris.**
 - 3.5 Anti-fly tipping poster – Cllr Morris reported that she had produced a anti-fly-tipping poster. It was agreed that she would liaise with Cllr Dixon to print and put the poster up. Cllr R Noel to look into how many and size would be required to put posters up the main roads so that the Clerk could arrange for permission through WSCC Highways. **Receive update from Cllr Morris, Cllr Dixon and Cllr R Noel.**
4. Public Participation (members agree to adjourn the meeting for comments from members of the public)
5. Declarations of Interest from Members in respect of any items on the agenda
6. Reports from other authorities
 - 6.1 Horsham District Council
7. Planning (go to www.horsham.gov.uk for full details).
 - 7.1 DC/24/0106 – Blackstone Gate Farm House, Henfield, Albourne, W. Sussex – application to confirm the change of use from residential annexe to separate single dwelling (Lawful Development Certificate - Existing).
8. Planning update
 - 8.1 To note planning decisions.
9. Blackstone Playing Fields
Please note item 9.1. will be held under the ‘Public Bodies (admission to meetings) Act 1960 S.1(2). which will exclude members of the public due to the confidential nature of the business to be discussed. 9.1. To discuss any matters relating to the leases of a confidential nature and associated costs.
10. Finance/Payment
 - 10.1. Reconciled accounts and bank statements
 - 10.2. To approve schedule of payments for January
11. To discuss and agree a response to HDC regarding an agreed 2024/25 precept increase of 9.4% which is above 5% as per HDC’s email enquiry to Council on 29 January.
12. To discuss and agree WPC’S response to the HDC Local Plan Regulation 19 Consultation and report back.
13. To discuss and agree an external speaker option/s for the WPC Annual Parish Meeting on 9 April 2024.
14. Correspondence
15. Items for the next agenda/to note.
16. Date of next meeting - 12 March 2024

**Liz Trundle – Clerk to Woodmancote Parish Council.
04/02/2024**

7.2 Any other applications received.