

Clerk to Council: Sarah Mamoany  
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**Members are summoned to the Annual Meeting of Woodmancote Parish Council to be held on Tuesday 10 May 2022 at 7.30 p.m at the pavilion, Blackstone Playing Fields, Woodmancote.**

**Supporting documents to the meeting:**

**[https://www.dropbox.com/sh/nnocr18il4l0i82/AACqS\\_QxBwvqcb50Pwv7AQbxa?dl=0](https://www.dropbox.com/sh/nnocr18il4l0i82/AACqS_QxBwvqcb50Pwv7AQbxa?dl=0)**

**Members of the Public are welcome to attend. Please, if possible, inform the Clerk of your attendance.**

**Public Participation - there will be a period of 10 minutes set aside for the public to ask questions or make comments on items on the agenda. Comments on items not appearing on the agenda can be made at the chairman's discretion.**

1. Appointment of Chairman
  2. Appointment of Vice Chairman
  3. Apologies
  4. Minutes of the meeting held on the 8 April 2022
  5. Action updates from previous minutes
  6. Public Participation (members agree to adjourn the meeting for comments from members of the public)
  7. Declarations of Interest from Members in respect of any items on the agenda
  8. Appointment of:
    - 8.1. HALC representative
    - 8.2. Blackstone Playing Fields representatives
    - 8.3. South Downs National Park Authority representative
    - 8.4. Any other roles
  9. Reports from other Authorities:
    - 9.1. Horsham District Council
    - 9.2. West Sussex County Council
  10. Planning (go to [www.horsham.gov.uk](http://www.horsham.gov.uk) for full details).
    - 10.1. DC/22/0743 - Blackstone Gate Farm House Henfield Road Albourne - Change of use of land from agricultural to residential curtilage and erection of a detached garage building with home office above.
    - 10.2. DC/22/0747 - 2 Gatehouse Lodge Brighton Road Woodmancote BN5 9SX - Install fixed line broadband electronic communications apparatus
    - 10.3. DC/21/0938 - Hascombe Farm Horn Lane Henfield BN5 9SA – Erection of extension to existing indoor riding arena to provide viewing area and pole barn for hay and storage
    - 10.4. DC/22/0755 - Woodmancote Parish Hall Brighton Road Woodmancote BN5 9SR – Demolition of outbuildings. Conversion and extension of Parish Hall to create 3No. dwellings and construction of 1No. detached dwelling with an attached car port. Creation of car parking, cycle storage and construction of detached single car port. Creation of a second vehicle access. Resubmission of DC/21/0512
    - 10.5. DISC/22/0100 - Nut Knowle Farm Brighton Road Woodmancote BN5 9ST Approval of details reserved by condition 4 5 and 6 to approved application DC/21/2124
    - 10.6. DISC/22/0079 - St George Brighton Road Woodmancote - Approval of details reserved by condition 3 to approved application DC/21/2776
    - 10.7. Any applications received since publication of the agenda
  11. Planning update
    - 11.1. To note planning decisions
  12. Insurance
    - 12.1. Approval of insurance policy
  13. Queens Platinum Jubilee
    - 13.1 Update from working party/associated costs
  14. Blackstone Playing Fields
- Please note item 14.2 will be held under the 'Public Bodies (Admission to meetings) Act 1960 S.1(2).) which will exclude members of the public due to the confidential nature of the business to be discussed.**
- 14.1. Update on progress of leases

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**14.2. To discuss any matters relating to the leases of a confidential nature**

15. Finance/Payment
  - 15.1. Reconciled accounts and bank statements
  - 15.2. To approve schedule of payments
  - 15.3. Approval of accounts 2020/21
  - 15.4. Approval of:
    - a. Internal Audit Report
    - b. Certificate of Exemption for External Audit
    - c. Annual Governance Statement
    - d. Accounting Statements
    - e. Notice of Public Rights. This will run from the 10.06.2022 to 21.07.2022
16. Correspondence/meetings/consultations
  - 16.1 Email from resident regarding A281 footpath
17. Other business
18. Date of next meeting

*Sarah Mamoany 05/05/2022*  
**Clerk to Woodmancote Parish Council**