

Clerk to Council: Sarah Mamoany  
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**Members are summoned to the Ordinary Meeting of Woodmancote Parish Council to be held on Tuesday 4 May 2021 at 7.30 p.m. This meeting will be held virtually on Zoom**

**Supporting documents to the meeting:**

<https://www.dropbox.com/sh/f1uy84o5hpf968g/AABjffFAXbNyzdzPRfmhuxgYa?dl=0>

**Members of the Public are welcome to attend, details of how to join are below:**

<https://us02web.zoom.us/j/89085627299?pwd=bjIVMGF4UC9RSkUrZEhnRlIGUnJoUT09>

**Meeting ID: 890 8562 7299 Passcode: 281222**

**Public Participation - there will be a period of 10 minutes set aside for the public to ask questions or make comments on items on the Agenda. Comments on items not appearing on the agenda can be made at the chairman's discretion.**

1. Appointment of Chairman
2. Apologies
3. Minutes of the meeting held on the 22 April 2021
4. Action updates from previous minutes
5. Public Participation (members agree to adjourn the meeting for comments from members of the public)
6. Declarations of Interest from Members in respect of any items on the Agenda
7. Appointment of Vice Chairman
8. Appointment of:
  - 8.1. HALC representative
  - 8.2. WSALC representative
  - 8.3. Blackstone Playing Fields representatives
  - 8.4. South Downs National Park Authority representative
  - 8.5. Any other roles
9. Report from Horsham District Council
10. Planning (go to [www.horsham.gov.uk](http://www.horsham.gov.uk) for full details)
  - 10.1. SDNP/21/00976/LIS Catsland Farmhouse Bramlands Lane Woodmancote Henfield West Sussex BN5 9TG - The construction of a new oak clad entry porch with pitched roof.
  - 10.2. DC/21/0569 Bramcote Farm Bramlands Lane Woodmancote BN5 9TG - Erection of a single storey side extension.
  - 10.3. Any applications received since publication of the Agenda
11. Planning update
  - 11.1. To note planning decisions
12. Insurance
  - 12.1. Approval of insurance policy
13. Delegated Powers
  - 13.1 To approve delegated powers if required due to remote meetings no longer being allowed under current government legislation from the 7 May 2021.
14. Finance/Payment
  - 14.1. To approve schedule of payments
  - 14.2. Approval of accounts 2020/21
  - 14.3. Approval of:
    - a. Internal Audit Report
    - b. Certificate of Exemption for External Audit
    - c. Annual Governance Statement
    - d. Accounting Statements
    - e. Notice of Public Rights. This will run from 03.06.2021 to 14.07.2021
15. WSALC (West Sussex Association of Local Councils)
  - 15.1 Recording of WSALC Clerks meeting and associated correspondence
  - 15.2 To consider renewal of membership to WSALC
16. Keep Britain Tidy Campaign
  - 16.1. To consider Great British Spring Clean
17. Correspondence/meetings/consultations
18. Other business
19. Date of next meeting

*Sarah Mamoany 27/04/2021*

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