



**Woodmancote Parish Council, The Pavilion, Blackstone Lane, Blackstone, Henfield, West Sussex BN5 9TA**

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To: All members of Woodmancote Parish Council

You are summoned to the following meeting for the transaction of the business stated in the agenda below.

**Ordinary Meeting of Woodmancote Parish Council (WPC)**  
**To be held on Tuesday 10<sup>th</sup> March 2026 at 7.00 pm at The Pavilion, Blackstone Playing Fields,**  
**Woodmancote**

Members of the public and press are welcome to attend this meeting and may speak during the public adjournment at the discretion of the Chairman and in accordance with standing orders.

***Supporting Documents will be made available on [www.woodmancoteparishcouncil.gov.uk](http://www.woodmancoteparishcouncil.gov.uk)***

The law allows the public proceedings of council meetings to be recorded, which includes filming as well as audio recording. By attending this meeting, you are consenting to be recorded. As a matter of courtesy, please advise the Clerk if you intend to record any part of the proceedings.

*Celia Price*

Celia Price FdA (Comm Gov) FSLCC

Clerk

4<sup>th</sup> March 2026

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## Agenda

- 148. Apologies for Absence**  
To receive apologies for absence
  
- 149. Declarations of Interest**  
To receive any declarations of interest from members in respect of any agenda item as defined under the Localism Act 2011.
  
- 150. Public Adjournment**  
To receive any questions or comments at the discretion of the Chairman.
  
- 151. Minutes of the meeting held on 13<sup>th</sup> January 2026**  
To approve the minutes of the meeting held on 13<sup>th</sup> January 2026 as a true and accurate record of the meeting.

- 152. Action Updates**  
To note any updates from actions agreed at previous meetings.
- 153. Horsham District Councillor report**  
To receive a report from Horsham District Councillor Mike Croker and any other outside body representatives.
- 154. Chairman's Report**  
To receive a report and update from the Chairman
- 155. Reports**  
To receive reports from Councillors on meetings outside WPC
- 155. Planning**  
To review and comment on the following new application
- **DC/26/0274 Hole Farm Barn, Brighton Road, Henfield**  
Single storey infill extension and conversion of garage into annex accommodation.
- 156. Finance**
- i) To receive and note payments as previously authorised.
  - ii) To receive and note bank reconciliations up to 28<sup>th</sup> February 2026
  - iii) To review and discuss year-to-date budget
  - iv) To discuss quotes received for
    - a) Noticeboard
    - b) Bike Rack
    - c) Speed Indicator Device
    - d) Architect fees
  - v) To note the date of the internal audit
  - vi) To discuss the appointment of an internal auditor for 2027/8
- 157. Governance**  
To discuss and agree
- i) IT Policy
  - ii) Scheme of Delegation
  - iii) Planning Applications Policy
  - iv) Grants Policy
- 158. Annual Parish Assembly**  
To note the date of the Annual Parish Assembly (12<sup>th</sup> May 2026) and to agree the format and content.
- 159. Correspondence**  
To receive and note correspondence
- 160. Items for the next agenda and date of the next meeting.**