

Guide to submitting comments for the Draft Horsham Local Plan

Before you Begin

Go to <https://www.horsham.gov.uk/>

On the front screen, click there is a large blue box with the title 'Planning and Development'. Within this, there is a title 'Local Plan'.

Click 'Local Plan'.

In order to view and comment on the Local Plan online, **you must be registered on Horsham's database.**

Under the 'Have your Say' section, click on 'Register for Updates and to Have your Say'.

Complete the fields requested (you will only have to do this once) and register.

You may receive a separate confirmation email, if so, follow any instructions given.

Once you are registered, Follow steps 1-3

Click on 'How to Have your Say on the Draft Local Plan'

Hard copies of the Draft Local Plan are available directly from Horsham District Council at Strategic.Planning@horsham.gov.uk at a charge of £13.50, this is for the plan only and does not include the supporting documentation.

Hard copies are also available to view at Henfield Library.

How to access the information you need

There are several supporting documents you may want to read through before you make your comments.

These include the Pdf documents listed at the bottom of the 'View and Comment on the Draft Local Plan' page, which include:

Draft Horsham District Local Plan 2019-2036

Guidance Note of How to Make Comments Using Online Consultation System

Local Plan Review - Regulation 18 Consultation Document

Site Assessment Report

Interim SA Non-Technical Summary

Interim SA of Strategic Sites and Growth Options

Interim SA of Smaller Sites and Policies

Policies Map Key

Policies Map Key Appendix - Key Employment Area Table

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Policies Map 3 - Billingshurst and Adversane

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Policies Map 25 - Warnham
Policies Map 26 - West Chiltington
Policies Map 27 - West of Crawley
Policies Map 28 - Wiston and Rock Business Parks

In addition to these, Horsham have also uploaded several supporting documents, which can be found by clicking on the hyperlink 'Local Plan Review Evidence Base'. These cover such subjects as;

Economic Development

Housing

Housing: Site Assessment Report

Landscape Capacity Study and overview maps

Landscape Capacity Study Overview maps: Part One

Landscape Capacity Study: Part Two maps

Infrastructure, Transport and Healthy Communities

Conserving the Natural and Built Environment

Strategic Flood Risk Assessment and Appendix Figures 1-8

Strategic Flood Risk Assessment Appendix 9-11

In addition to the information and reports that Horsham have commissioned, both LAMBS and the Inter-Parish Group have also commissioned independent reports which may provide you with additional information.

The Inter-Parish Group Flooding report can be accessed by going to <https://www.interparishgroup.org.uk/>

Lambs can be accessed by going to <https://lambs.org.uk/> . Scroll down to the bottom of the home page, and click on 'Our Reports on Mayfield Market Towns.... What Do They Say?'. These include:

Flooding

Environment and Biodiversity

Transport

Landscape and Visual Impact

Local Economy

Land Control

How to Submit Written Comments

If you do not want to comment online, Horsham can send you a comment form by email or by post. **Comments must be written on this form for Horsham to accept them as part of the consultation.** Please email strategic.planning@horsham.gov.uk or call 01403 215100.

How to Make your Comments Online

Once ready to make your comments, click on the large button marked "View and Comment on the Draft Local Plan"

Under the title 'Respond' at the bottom of the webpage please click on the blue button entitled 'Respond by making comments on the consultation document':

When you submit your comment about the Local Plan, it is important that you do so in a way that means the Planning team can use it. Below is some advice to help you.

- Clearly identify the issue you are talking about. You should refer to the relevant policy number or part of the plan.
- If you are objecting, it would help if you could clearly state what you would like to see changed and suggest an alternative.
- Relate your comment to planning issues.
- As far as possible, support your comment with evidence.
- Any comments you make will be public information. For this reason, please avoid using personal details or photographs.

Respond

Respond by making comments on the consultation document

This will take you to the Draft Horsham District Local Plan 2019-2036 and you will be able to read the document chapter by chapter or navigate to the specific section that you are interested in by clicking directly on the Chapter title detailed on the left hand side of the screen (please see circled text).

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- Chapter 2 Planning Context
- Chapter 3 Spatial Vision and Objectives (Key Questions)
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- Chapter 5 Economic Development (Key Questions)
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- Chapter 7 Conserving and Enhancing the Natural Environment (Key Questions)

Draft Horsham District Local Plan 2019-2036

Chapter 1 Introduction

The Horsham District Local Plan 2019-2036

1.1 In November 2010, Horsham District Council adopted the Horsham District Planning Framework (HDPPF). This document is part of the Council's adopted Development Plan, and it sets out the Council's planning strategy to 2031. The aim of the plan is to help bring forward the social, economic and environmental needs for the land in Horsham District that is outside the South Downs National Park. The Site Specific Allocations of Land 2007, the West of Bewbush Joint Area Action Plan 2009 and a growing number of 'Made' neighbourhood Plans also form part of the Council's adopted Development Plan.

1.2 It is a legal requirement that Local Plans are monitored and reviewed regularly to ensure that they are kept up-to-date. We began our Local Plan Review process in 2018 when we published the 'Issues and Options – Employment, Tourism and Sustainable Rural Development' document which was published for consultation in Spring 2018. This consultation sought views on the potential locational strategy and set out a number of sites which were considered to have potential for employment allocation. The document also addressed how we could achieve sustainable development in the more rural parts of the District. The outcome of this consultation has fed directly into the next stage of Local Plan preparation.

1.3 Since 2015, government policy and legislation has changed. In particular the government's national planning strategy, known as the National Planning Policy Framework (NPPF), was re-issued in 2019, with a number of significant changes compared to the 2012 version. Amongst these changes was the introduction of a national 'standard methodology' for calculating the District's local housing need. Local housing need is the number of new homes needed on a year-by-year basis. The minimum amount of housing to be delivered within the Local Plan period is now set by national government.

1.4 In order to understand the needs and issues facing the District in the future, a number of studies have been undertaken to help inform the preparation of the Local Plan. This collection of studies is known as our evidence base, and includes topics such as housing and employment needs, flooding and infrastructure. We test strategy and policy options against environmental, social and economic objectives using the Sustainability Appraisal process. Our evidence base documents can be viewed on our website horsham.gov.uk/localplan.

[Add a comment](#)

The Horsham District Local Plan Regulation 18 Document

To comment directly on the section of the document that you are wishing to submit your views, click on the 'Add a comment' button which is located at the end of each section or policy throughout the document.

A message will appear asking for registration, or if already registered to log in.

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Chapter 4 Policies for Growth and Change (Key Questions)

4.1 Chapter Three identifies the vision, spatial objectives and the overarching strategy which is proposed to deliver sustainable development in Horsham District up to 2036. The policies in this chapter set out the overarching approach by which development proposals will be considered within the context of delivering sustainable development. In particular, they take account of the following issues:

- The national agenda is to bring forward a 'step change' in housing growth. There is a wider need to ensure that the houses we provide are high quality and available to everyone.
- Our high-quality environment makes Horsham District an attractive place to live and work, and is why many people and businesses want to move here. There is, however, a need to continue to protect the character of the District, which makes the area so desirable.
- Ongoing population growth is likely to place increasing pressure on local, neighbourhood, District and strategic level services and facilities, and there is a need to ensure that these can respond to these changing demands.
- The amount of brownfield land in the District is relatively limited, but there is still a need to prioritise this land for development where possible.
- Building new settlements, urban extensions and expanding existing small settlements may affect the character and community balance.

4.2 The District is an attractive area and is a place where many people choose to live and work. In addition, existing communities continue to grow. This will result in development pressure for houses, employment and a range of services and facilities. Existing services may also need to be improved or expanded in response to these pressures. In order to ensure that this growth and change can take place, the policies in this chapter set out a hierarchy in which development can take place, with the priority on locating new homes, jobs, facilities and services in Horsham and where appropriate the smaller towns and villages, particularly through the re-use of previously developed land.

4.3 It should be noted that West Sussex County Council is responsible for preparing statutory land use plans for minerals and waste. Proposals for development should have regard to the defined County Minerals Safeguarding Area and Minerals Consultations Area guidance and policy produced by West Sussex County Council. Preparation of site plans will require liaison with West Sussex County Council at an early stage to ensure that any potential minerals and waste interests are fully considered in planning development.

[Add a comment](#)

Before adding a comment, you must log in or register.

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The following screen will appear, please click on the option which is appropriate for you:

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Horsham Planning Policy Consultations

Existing Users - Log in

Email *

Password *

[I forgot my password](#)

[Log in](#) Keep me logged in

New Users - Register

If you have not registered already, you'll need to complete our easy registration process.

[Register](#)

Once registration is complete and you have logged in you will be able to comment on your selected section of the Draft Local Plan:

Draft Horsham District Local Plan 2019-2036

Add Comment

Comment Details

This comment relates to: *

» [Draft Horsham District Local Plan 2019...](#) » [Policies for Growth and Change \(Key...](#) » [Policies for Growth and Change](#)



What is the nature of this comment? *

Support Object Observation

Summary *

Please add a brief summary of your comment.

Comment *

← → Formats ▾ **B** *I* U ~~ABC~~    ▾  ▾  

Proposed Change

Please use the attachment feature to submit documentation in support of your comment, E.g. maps, photographs, background evidence such as an Archaeological Survey. If providing comments in an attachment please ensure that a summary and description of the proposed change, if applicable, have been provided.

Attachments

Drop files here

+ Choose files

Submit Comment Cancel

Please ensure that you click 'Submit Comment' immediately after inputting your views as this saves your comment. You can still go back later and amend your comment, at any time up until the consultation ends.

Once submitted the following screen will appear with a number of options, as shown, for you to choose from:

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Thank you for responding




You should receive a confirmation email within the next few minutes.


You can view or update your response at any time whilst the consultation is open. To do this, go to the [consultation homepage](#) and click on [My Responses](#). A link for this will be included in your confirmation email.

What would you like to do now?

- [Return to the document](#)
- [View your comment](#)
- [Download your comment as a PDF](#)
- [Return to the consultation homepage](#)

A confirmation email will also be received:

 Reply  Reply All  Forward

 INOVEM Consult <do-not-reply@horsham.inconsult.uk>
Thank you for submitting your comment

Horsham Planning Policy Consultations

Draft Horsham District Local Plan 2019-2036

Your comment has been received.

Comment ID:
17

Summary:
Test

Thank you for your participation.

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[See the full list of comments you have made](#)

Should you wish amend your comment at a later date (add additional information or delete) please click on the 'View the progress of this comment' link within the confirmation email. This will allow you to view a summary of your comment and modify the response. You will also be able to 'Download as a PDF'.

Draft Horsham District Local Plan 2019-2036

View Comment

Document Section ▶ [Draft Horsham District Local Plan 2019-...](#) ▶ [Introduction](#)
▶ [The Horsham District Local Plan 2019-...](#) [\[View all comments on this section\]](#)

Comment ID /7

Respondent [View all comments by this respondent\]](#)

Response Date 17 Feb 2020

Current Status Awaiting Processing

Response Type OBSERVATION

What is the nature of this comment? Observation

Summary Test

Comment Test

Proposed Change Test

Attachments

Submission Method Web

Proposed Change Test

[Moderate](#) [Modify](#) [Delete](#) [Back](#)

Actions

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If you are happy with your comments as submitted, you don't need to do anything further. We will contact you when we reach the next stages of the Local Plan production.