

WOODMANCOTE PARISH COUNCIL
BANK ACCOUNTS: BARCLAYS

1
Standard

Date	Supplier / detail	Chq no Ref	Expense code	VAT code	Total	RUNNING BALANCE	Output/ (Input) V A T
			0 or 1 or 2				
31-Mar-18	Enter VAT only if VAT registered				b/fwd	4,537.56	
10-Apr-18	WSSC--Clerk's salary (March)	100224	7		(304.17)	4,233.39	
10-Apr-18	Vision ICT--Website hosting	100225	5	1	(168.00)	4,065.39	(28.00)
10-Apr-18	HALC--Subscription	100226	4		(15.00)	4,050.39	
09-Apr-18	Sussex Cricket--Rent due under lease for 2018		1		100.00	4,150.39	
27-Apr-18	HDC--Precept (50%)		2		4,337.50	8,487.89	
30-Apr-18	HDC--Environmental Cleansing Grant (50%)		16		507.63	8,995.52	
08-May-18	WSSC--Clerk's salary (April)	100227	7		(304.17)	8,691.35	
08-May-18	WSALC Ltd--Subscription	100228	4		(168.33)	8,523.02	
12-Jun-18	WSSC--Clerk's salary (May)	100230	7		(304.17)	8,218.85	
12-Jun-18	Mulberry & Co--Internal audit	100231	3	1	(108.90)	8,109.95	(18.15)
25-May-18	Zurich--Insurance premium	100229	6		(266.00)	7,843.95	
10-Jul-18	WSSC--Clerk's salary (June)	100232	7		(304.17)	7,539.78	
14-Aug-18	WSSC--Clerk's salary (July)	100233	7		(304.17)	7,235.61	
14-Aug-18	ICO--Data protection fee	100234	4		(40.00)	7,195.61	
14-Aug-18	GDPR-info Ltd--Data protection audit	100235	3	1	(600.00)	6,595.61	(100.00)
11-Sep-18	WSSC--Clerk's salary (August)	100236	7		(304.17)	6,291.44	
11-Sep-18	R Noel--Woodmancote News donation	100237	10		(200.00)	6,091.44	
28-Sep-18	HDC--Precept (50%)		2		4,337.50	10,428.94	
09-Oct-18	WSSC--Clerk's salary (September)	100238	7		(304.17)	10,124.77	
09-Oct-18	L Bannister--Clerk's expenses	100239	7		(108.92)	10,015.85	
09-Oct-18	Surrey Hills Solicitors--Legal advice re. Woodmancote Hall	100240	3	1	(469.20)	9,546.65	(78.20)
01-Oct-18	HDC--Environmental Cleansing Grant (50%)		16		507.63	10,054.28	
13-Nov-18	CANCELLED CHEQUE--WRITTEN INCORRECTLY	100240	3	1	469.20	10,523.48	78.20
13-Nov-18	Surrey Hills Solicitors--Legal advice re. Woodmancote Hall	100241	3	1	(469.20)	10,054.28	(78.20)
13-Nov-18	WSSC--Clerk's salary (October)	100242	7		(304.17)	9,750.11	
13-Nov-18	WSSC--Payroll administration	100243	7	1	(45.29)	9,704.82	(7.55)
13-Nov-18	SSALC Ltd--Clerk's training (50% of full costs)	100244	8	1	(36.00)	9,668.82	(6.00)
13-Nov-18	L Bannister--Clerk's expenses	100245	7		(499.49)	9,169.33	
11-Dec-18	WSSC--Clerk's salary (November)	100246	7		(304.17)	8,865.16	
11-Dec-18	G Broucke--Expenses for Christmas Cards	100247	15		(135.00)	8,730.16	
11-Dec-18	Martin Standing--Parish Maintenance	100248	12		(800.00)	7,930.16	
15-Jan-19	CANCELLED CHEQUE--WRITTEN INCORRECTLY	100249				7,930.16	
08-Jan-19	Messagemaker Displays--Speed Indicator Device	100258	11	1	(2,862.40)	5,067.76	(477.07)
08-Jan-19	C Broucke--Printing expenses	100250	15		(15.00)	5,052.76	
08-Jan-19	P Williams--Printing expenses	100251	15		(15.00)	5,037.76	
08-Jan-19	A Underwood--Printing expenses	100252	15		(15.00)	5,022.76	
08-Jan-19	M Grimes--Printing expenses	100253	15		(15.00)	5,007.76	
08-Jan-19	D Austin--Printing expenses	100254	15		(15.00)	4,992.76	
08-Jan-19	J Prangnell--Printing expenses	100255	15		(15.00)	4,977.76	
08-Jan-19	M Batchelor--Printing expenses	100256	15		(15.00)	4,962.76	
08-Jan-19	C Dixon--Printing expenses	100257	15		(15.00)	4,947.76	
12-Feb-19	WSS--Clerk's salary December & January	100259	7		(775.13)	4,172.63	
12-Feb-19	Martin Standing--Parish Maintenance	100260	12		(200.00)	3,972.63	
12-Mar-19	WSSC--Clerk's salary February	100261	7		(343.10)	3,629.53	
12-Mar-19	WSSC--Payroll administration	100262	7	1	(45.29)	3,584.24	(7.55)
12-Mar-19	Clerk's expenses	100263	7		(138.72)	3,445.52	
19-Mar-19	HMRC--VAT reclaim		20		768.32	4,213.84	

WOODMANCOTE PARISH COUNCIL--RECONCILED ACCOUNTS SUMMARY AS AT 31 MARCH 2019

	DEBIT	CREDIT
B/FWD (31 March 2018)		4,537.56
HDC--Precept		8,675.00
WSCC--Clerk's Salary refunds		
Environmental Cleansing Grant		1,015.26
Grants		
VAT Return		768.32
Donations		
Playing field		100.00
Professional fees	981.75	
Neighbourhood Plan		
Member training		
Legal		
Subscriptions (HALC, NALC, etc.)	223.33	
IT & Internet	140.00	
Printing and Stationery	255.00	
Insurance	266.00	
Clerk's Salary	4,678.37	
Clerk's training	30.00	
Blackstone Playing Fields		
Transfers to Barclays Active Savers A/C		
Administrative Fees	200.00	
VAS/Parish Hall	2,385.33	
Maintenance & Repairs	1,000.00	
S137 Payments		
Other fees		
VAT	722.51	
	TOTAL	£15,096.14
	£10,882.30	£15,096.14
	[1]	£4,213.84
	£4,213.84	£4,213.84
	TRIAL BALANCE	CHECK--->
	£15,096.14	£15,096.14
	Balance per bank statement 31/3/19	£4,617.23
	Less: Outstanding cheques	-£403.39
	Barclays Current A/C [1]	£4,213.84
	Balance of reserves	£17,761.69
	Plus: Interest earned from 31/12/18-30/12/19	£35.72
	Barclays Active Saver A/C [2]	£17,797.41
	Total available funds at Barclays Bank [1+2]	£22,011.25

WOODMANCOTE PARISH COUNCIL--YTD EXPENDITURE VS BUDGET

Quarter 4 2019

	BUDGET 2016-17	BUDGET 2017-18	BUDGET 2018-19	YTD Expenditure	BUDGET 2019-20
RECEIPTS					
Environmental Cleansing Grant				1,015.26	1,000.00
VAT reclaim				768.32	
Blackstone Playing Field rent				100.00	1,000.00
				1,883.58	2,000.00
PAYMENTS					
Clerk	3,960.00	4,322.00	4,300.00	4,708.37	4,650.00
Office	400.00	200.00	200.00	255.00	200.00
Insurance	400.00	400.00	400.00	266.00	300.00
Professional fees inc. audits	200.00	350.00	350.00	981.75	2,000.00
Hall Hire	160.00	170.00	100.00	0.00	100.00
IT & internet	150.00	150.00	150.00	140.00	450.00
Memberships	210.00	215.00	225.00	223.33	230.00
S137 Donations	150.00	150.00	150.00	0.00	150.00
Admin Fees	180.00	180.00	180.00	200.00	1,050.00
Neighbourhood Plan	1,300.00	0.00	0.00	0.00	0.00
NP expenses	400.00	0.00	0.00	0.00	0.00
Training	300.00	0.00	500.00	0.00	500.00
Training	150.00	450.00	0.00		0.00
Contingencies	120.00	120.00	120.00	1,000.00	120.00
Legal	100.00	100.00	500.00	0.00	500.00
VAT	0.00	0.00	0.00	722.51	0.00
Blackstone Playing Field					100.00
VAS/Parish Hall		1,000.00	1,500.00	2,385.33	300.00
TOTAL	£8,180.00	£8,180.00	8,675.00	£10,882.30	£10,650.00
EARMARKED RESERVES					10,000.00
					£10,000.00
Balance 31 March 2018 (current account)				4,617.23	
Balance 31 March 2018 (reserves)				17,797.41	
TOTAL				22,414.64	
Precept				8,675.00	

NOTES:

1. A precept of £8675 would be a 0% increase on last year's precept
2. Parish tax will be £31.82 (Band D)
3. Taxbase of 272.6

**Section 1--Accounting statements 2018/19 for
WOODMANCOTE PARISH COUNCIL**

		Year ending	
		31/03/18	31/03/19
		£	£
1	Balances brought forward	18,742.00	22,299.00
2	(+) Annual precept	8,100.00	8,675.00
3	(+) Total other receipts	3,715.00	1,919.30
4	(-) Staff Costs	4,127.00	4,708.37
5	(-) Loan interest/capital repayments	0.00	0.00
6	(-) All other payments	4,131.00	6,173.93
7	(=) Balances carried forward	22,299.00	22,011.00

WOODMANCOTE PARISH COUNCIL

SCHEDULE TO THE ANNUAL RETURN

YEAR ENDED 31 MARCH 2019

1) Bank Reconciliation

Opening Balance	22,299.00
Add receipts	10,594.30
Less payments	10,882.30
Closing Balance	<u>22,011.00</u>

Balance per statement

Current Account	4,617.23
Less: outstanding cheque 100062	<u>403.39</u>
	4,213.84

Reserve Account	17,797.41
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22,011.25

2) Explanation of Variances

Section 1	31/03/2018	31/03/2019	Variance £	Variance %	EXPLANATION
Balances brought forward	18,742	22,299	3,557	19%	N/A
Annual Precept	8,100	8,675	575	7%	N/A
Other receipts	3,715	1,919	-1,796	-48%	
Staff Costs	4,127	4,708	581	14%	
Loan Interest/Capital Repayments	0	0	0	0%	N/A
Other payments	4,131	6,174	2,043	49%	
Balances carried forward	22,299	22,011	-288	-1%	
Fixed assets & long term assets	0	0	0		[AWAITING SCHEDULES]
Borrowings	0	0	0	0%	N/A
Explanation for 'high' reserves	£10,000 earmarked for community meeting room				